

**Michigan Office of Services to the Aging**  
Membership to the State Advisory Council on Aging  
2015 Application Instructions

**Applications are accepted at any time throughout the year. Applicants, who would like to serve beginning in May 2015, must submit their application by close of business on Tuesday, March 31, 2015, to the Michigan Office of Services to the Aging (OSA), P.O. Box 30676, Lansing, MI 48909-8176 or via e-mail with electronic signature to [swansonL1@michigan.gov](mailto:swansonL1@michigan.gov).**

The State Advisory Council on Aging (SAC) is an advisory body to the Michigan Commission on Services to the Aging (CSA) and staffed by the Office of Services to the Aging (OSA). The SAC seeks to reflect the demographic and geographic diversity of Michigan's older population.

The SAC meets face-to-face in Lansing from 9:30 a.m. to 2:00 p.m. four times during the year: March, April, June, and October. Lunch is provided and mileage reimbursement is only paid to SAC members when attending any of these meetings. Conference calls are also held during the year. Attendance is required.

**Applicants must submit an application with original or electronic signature to OSA by the deadline on the form. An original signature ensures that the applicant consents to the application, and has not been nominated by someone else without their knowledge. Applications without original or electronic signatures will not be reviewed. Please review the following application guidelines.**

1. Complete the form legibly with black ink.
2. A resume or personal history of activities/accomplishments may be attached.
3. All applications must be personally signed and dated.
4. E-mailed applications must include an electronic signature and date signed.
5. If you are a former or current SAC member, please complete the form fully.
6. All applications must be received by the deadline.
7. Please keep a completed copy of your application for your records.

Please note: All applicants will be notified regarding the status of their applications and their applications will be retained for one year.

The SAC application form and instructions are available at:  
[http://michigan.gov/osa/1,4635,7-234-64080\\_67910---,00.html](http://michigan.gov/osa/1,4635,7-234-64080_67910---,00.html)